



**DECEMBER 29, 2024**

**SERVICES PROVIDED  
FOR 2ND CITIZENSHIP**

# **SERVICES DOCUMENT**

**Joseph Moses**  
**PRESIDENT/CEO**

# COMPANY AND SERVICES OVERVIEW

**T**o begin with, thank you for taking the time to download our Services Document. In this document we hope to cover all the services we provide and give you an idea of the time and cost for these services.

We are NOT a law firm. We do work with licensed Lawyers in the State of New York when necessary. However; with your permission, we can act as ParaLegals on your behalf to file the required court documents, also know as "Petitions" to get you access to your ancestors vital documents you need for 2nd Citizenship.

This service is not free and there are court costs involved, but we are much less expensive than hiring a lawyer. In fact, we started this service because 9 out of 10 New York Lawyers we spoke to had no idea how to get our ascendants vital records for us.

All of them believed you did not need a court order. All of them had no idea how to proceed with a lawsuit against the New York State Department of Health, Vital Records Section.

We offer a free 15-minute consultation call to discuss your case and help you decide if our service is right for you.



## **GETTING A COURT ORDER FOR VITAL RECORDS**

Unlike most other states, the State of New York (outside of New York City) does require a court order for you to obtain vital records of your ancestors, even if they are dead.

In New York State, only the person whose name is on a birth certificate or their parent can obtain a copy of their birth certificate. For anyone else, this requires a lawsuit against the

State of New York Department of Health, which is the government body that controls these records in New York State.

## WHAT ARE THE COURT COSTS INVOLVED

We will have to file a Petition in the Supreme County Court in the relevant county in New York State. As of the end of 2024, this involves at least 2 court fees:

\$210.00 Index Number fee (Court Docket Number)

\$95.00 RJJ (Request for Judicial Intervention) fee

\$unknown possible additional court fees based on additional actions that maybe required.

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\$305.00 plus CC processing fees (~\$20)

**SubTotal \$325.00 for Court costs**

Your Petition, now a "Lawsuit" has to be legally served on the Department of Health in Albany, New York. You can not do this personally, it has to be served by a non-related 3rd party. They will provide us with a "Affidavit of Service" which will be submitted to the court as "proof of service".

\$75.00 legal Service - Have your petition physically-served on the Department of Health

**Sub-Total \$75.00 for Legal service costs**

**Total : \$400 in court related costs. (\$325 +\$ 75)**



## WHAT ARE OUR FEES?

For normal cases, we charge a flat fee of \$550.00 plus court costs of \$400. This equals **\$950** and must be paid in full and in advance. Payment can be made by PayPal or certified check/money order to our corporate account. There are no refunds. We guarantee to properly submit your unique petition to the court and obtain an Index Number and request an RJI. We will effect service on the Department of Health.



It is up to the judge in your jurisdiction to decide on the merits of the case. We will discuss your case before you have to commit to this process.

Regardless of the judge's decision, there are no refunds.

## WHAT TO EXPECT? WHEN DO I GET A COURT ORDER?

There is no way to predict how fast a judge will respond to your Petition.



It can be as fast as 5 weeks or take as long as 3-months. It all depends on the judge's calendar and whether there is any resistance from the State of New York Department of Health's legal team.

Usually, if you can provide the proper documents to submit to the court and your ancestors are no longer alive there is no resistance from the State of New York Department of Health's legal team.

## **WHAT DOCUMENTS DO I NEED TO SUBMIT**

You will need to provide at least the following documents:

- 1) your ID - copy of birth certificate / passport/ Drivers license
- 2) Your family tree - to show your relationship to your ancestors
- 3) Any genealogical documents of your ancestors - for example: their un-official birth or a death certificate.

Please visit our website at **<https://www.newyorkstatevitalrecords.com>**

to learn more or send us a message to schedule a free consultation regarding your case.

(Prices subject to change if court costs are raised)

**GET VITAL RECORDS NOW**